

SCHOOL UNIFORM POLICY

Policy Owner	Operations Manager
Approved by	Ms Sapna Changrani (Head of School)
Review Date	July 2026
Next Review Due	July 2027
Circulation	All Staff, Students, Parents; School Website; KHDA Inspection File

1. AIM

It is our aim that all students conform to the School Uniform Policy and take pride in their appearance. The School Uniform Code applies during school hours, while travelling to and from school, and when students are on school excursions or at sporting events where they represent the school. Students will not be permitted to attend events, trips, and sporting fixtures if they are not in full uniform.

2. GENERAL RULES

- All uniforms must conform to the correct school uniform colour and pattern. Discoloured/faded uniforms must not be worn.
- Students must remove any jackets, hoodies, sweaters, or hats that are not part of the school uniform during morning registration and place them in their bags until home-time.

3. APPEARANCE STANDARDS

3.1 Boys

- Hair must be neatly combed, cut, and trimmed. Length must not be below the nape of the neck.
- Hair colouring, dyeing, and/or inappropriate hairstyles are not permitted.
- Nails must be clean and trimmed. Any tattoos must be covered.
- Caps and hats must not be worn.
- Wearing jewellery or accessories is not permitted, other than a watch on the wrist.
- Senior boys (Years 9–13) must be clean-shaven.
- Secondary School Blazer: Students are required to wear the school blazer on two designated weekly days, as well as for all formal in-school functions and official external events

3.2 Girls

- Hair must be tied neatly if below shoulder length.
- Hair colouring, dyeing, and/or inappropriate hairstyles are not permitted.
- Nails must be clean and trimmed. Coloured nail polish and excessive make-up must not be worn.
- Uniform skorts/skirts must be no more than 1 inch above the knees.

- For safety reasons, long earrings are not permitted. Studs and small hoops are permissible.
- Leggings/stockings are not permitted unless they are plain black.
- Only plain black hijabs are permitted; no floral or coloured designs.
- Secondary School Blazer: Students are required to wear the school blazer on two designated weekly days, as well as for all formal in-school functions and official external events

4. UNIFORM ITEMS

4.1 Foundation Stage

Boys	Girls
Polo T-Shirt / Checkered Shorts	Pinafore (Checkered)
Checkered Shorts / Pants	PE T-Shirt
PE T-Shirt	PE Shorts / Pants
PE Shorts / Pants	Under Short
Socks	Socks
Hoodie Jacket	Hoodie Jacket
White Sport Shoes	White Sport Shoes

4.2 Years 1 to 6

Boys	Girls
Colour Polo T-Shirt (4 nos)	Colour Polo T-Shirt (4 nos)
Shorts / Pants	Checkered Skort
PE T-Shirt	PE T-Shirt
PE Shorts / Pants	PE Shorts / Pants
Socks	Socks
Hoodie Jacket	Hoodie Jacket
White Sport Shoes (Year 1 & 2)	White Sport Shoes (Year 1 & 2)
Black Sport Shoes – Non-Marking (Year 3-6)	Black Sport Shoes – Non-Marking (Year 3-6)

4.3 Years 7 to 13

Boys	Girls
Formal Half Sleeve Shirt / Full Sleeve Shirt	Formal ¾ Sleeve Shirt / Full Sleeve Shirt
Formal Pants	Skort / Formal Pants
PE T-Shirt	PE T-Shirt
PE Shorts / Pants	PE Shorts / Pants
Tie	Scarf
Blazer (Mandatory on advised days of the week, In-school and Formal events)	Blazer (Mandatory on advised days of the week, In-school and Formal events)
Socks	Socks
Hoodie Jacket	Hoodie Jacket
Black Formal shoes (formal) / Black Sport Shoes (sports)	Black Formal shoes (formal) / Black Sport Shoes (sports)

5. PE KIT — HOUSE COLOURS

PE T-shirts are colour-coded by house (red, blue, green, yellow) to reinforce house identity during sports events.

6. UNIFORM COMPLIANCE, ESCALATION AND CONSEQUENCES

The school will apply uniform expectations consistently and proportionately, while giving due consideration to genuine individual circumstances. Where a student is not in the correct uniform, the following escalation will apply:

- **First Instance:** The student will receive a verbal reminder and will be expected to correct the uniform issue immediately, where reasonably possible.
- **Second Instance:** The class/form teacher will record the concern and contact the parent/guardian to secure prompt correction and understand any genuine difficulty.
- **Third Instance:** The matter will be referred to the relevant Phase Head and/or School Administration. Parents may be invited to a meeting, and a clear corrective action will be agreed.
- **Continued or Deliberate Non-Compliance:** Where non-compliance continues following parent notification and prior intervention, appropriate consequences may be applied in accordance with the School Behaviour Policy.
- **Events, Trips and Formal Representation:** Students who are not in full and correct uniform may be restricted from attending school events, trips, sporting fixtures, formal functions or other activities in which they represent the school, until the uniform requirement is met.
- **Serious or Repeated Refusal to Comply:** The matter will be referred to the Head of School, who may determine any further proportionate action required. The decision of the Head of School will be final.

Students who repeatedly or deliberately fail to comply with the School Uniform Policy may be required to return home, following parent notification, and may resume attendance once they are appropriately dressed in accordance with the policy.

7. UNIFORM RETURN & EXCHANGE POLICY

Return and Exchange Window

Uniform items may be returned or exchanged within 7 days of the original purchase date, subject to the conditions below. Requests made after 7 days will not be accepted.

Conditions for Return or Exchange

- All original tags must be intact and attached.
- Items must be unworn, unwashed, and in original condition and packaging.
- The original purchase receipt must be presented.
- The Parent or Guardian ID Card must be presented for verification.

Non-Returnable Items

- Items that have been worn, washed, or altered.
- Items returned without their original tags.
- Socks, under shorts, and other hygiene-excluded items.
- Items returned after the 7-day window or purchased during clearance/promotional sales.

Refunds

The school does not offer cash refunds on uniform purchases. Eligible returns are processed as an exchange or store credit only, at the discretion of the Resource Manager and Operations Department.

8. POLICY REVIEW

📅 This policy will be reviewed annually, or sooner if required, to reflect operational needs, changes in legislation, or updated guidance from the KHDA.