

Dubai Scholars Pvt. School



مدرسة تلاميد دبي الخاصة

DUBAI SCHOLARS PRIVATE SCHOOL



**PARENT WELCOME
PACK
AY 2025 - 2026**

INTRODUCTION TO SCHOLARS INTERNATIONAL GROUP



Our Legacy

For almost 50 years, Scholars International Group (SIG) has been committed to delivering excellence in education. Beginning with the founding of Dubai Scholars in 1976, SIG has grown to include schools that uphold a strong academic ethos and a focus on developing future-ready leaders. Our educators are empowered to cultivate learning environments where every child is challenged, supported, and inspired. With each new school, including our most recent opened in August 2016, we continue to broaden educational opportunities for students across the UAE.



Our Philosophy

At Scholars International Group, we believe that schools should be places where children flourish—academically, socially, and emotionally. Our philosophy centres on empowering educators to spark a lifelong curiosity, a passion for learning, and the confidence to excel. In every classroom, student interests are expanded, talents are nurtured, and intellectual growth is encouraged. We value the trust families place in our schools and remain committed to providing each child with an education of the highest standard.



Our Success

Success is often reflected in the paths our students pursue and by that measure, our graduates have truly excelled. They have earned placements at some of the world's most prestigious institutions, a testament to their hard work and the quality of education they receive at our schools.

Our alumni have gone on to study at leading universities such as: Boston University, Brown University, Columbia University, Dartmouth College, Georgetown University, Imperial College London, Johns Hopkins University, London School of Economics, McGill University, New York University, University of Cambridge, University of Oxford, the Wharton School of Business, and the University of Pennsylvania.



WELCOME TO DUBAI SCHOLARS PRIVATE SCHOOL

Dear Dubai Scholars Families,

It is with immense joy and gratitude that I welcome all our families to a new academic year at Dubai Scholars. Since inception, our vision remains rooted in empowering every child to shape their own future with purpose, integrity and confidence.

This year, our theme - "Nurturing Minds and Sustaining Heart" - reflects who we are at our core. At Dubai Scholars, rigour meets reflection, and students are inspired to become not just successful - but authentic and grounded individuals. Learning at Dubai Scholars is not just about academic outcomes - it is a transformational journey. We aspire for every child to grow into a compassionate leader, a curious thinker, and a changemaker - ready to contribute meaningfully to the world around them.

Dubai Scholars holds a deeply personal place in my heart. It was my parents' dream to build a school that felt like home, and that dream began in a small nursery in 1976. As our community expanded from one villa to eight, and finally to our current campus in 1993, our vision remained unchanged: How can we do things differently - and better - to prepare children for an ever-changing future?

Nearly five decades later, this question still guides every decision we make. It shapes our curriculum, our pedagogy, and most importantly, our values and culture - one defined by innovation, resilience, and heart. I am deeply grateful to my team of passionate educators and staff who bring this vision to life every single day with dedication and purpose.

To our returning families, thank you for your continued trust. To those joining us for the first time - welcome to a community built on legacy. At Dubai Scholars, we don't just build a school - we build futures.



MS APARNA VERMA
CEO



Ad Astra Per Aspera

From its opening four decades ago to the school, today we attend the vision and mission have remained constant - to provide an exceptional educational opportunity to all who are admitted to Dubai Scholars.

Founded in 1976, Dubai Scholars Private School was built to serve the primary care needs of the early expatriate population. Under the direction of the Scholars International Group, DS has grown from its humble beginnings to becoming one of the oldest and most prestigious educational institutions in the UAE.

Starting from a villa in Deira, the school expanded as the demand for more classes grew. The school soon moved to two villas and eventually to seven. By the early nineties, DS moved into the full-purpose facility at its current location. State-of-the-art facilities and key concepts are incorporated to create an environment that is conducive to dynamic learning.

Like our students, we are continually evolving as an institution. Education is a dynamic field and Dubai Scholars continually grows and redefines itself. From incorporating the current pedagogies and curriculum changes to mandatory teacher development courses, Dubai Scholars always seeks new ways to improve upon itself.

And while we will continue to grow ourselves, Dubai Scholars still maintains the very principles on which the school was built: respect, intellectual curiosity, action, responsibility. It is these principles that have allowed us to create the environment from which our students excel.

WELCOME TO DUBAI SCHOLARS PRIVATE SCHOOL

Dear Parents,

As Dubai Scholars approaches its 50th year, we're proud to carry forward a legacy defined by excellence, purpose, perseverance, and a strong sense of community.

Founded on the belief that great education shapes lives, Dubai Scholars has always focused on more than just academic success. We're part of the Scholars International Group (SIG)—a network of schools committed to high standards, character development, and a genuine love of learning. These values have helped generations of students grow into confident, capable individuals ready to take on a changing world.

Reaching 50 years as a school is no small achievement. What's helped us get here—and continue growing—is simple: we've stayed true to what matters. We've adapted when needed, held onto our core values, and built strong relationships with families, students, and educators who believe in what we do. It's that combination of consistency and evolution that makes our legacy real and lasting.

At Dubai Scholars, we believe education is about more than just knowledge. It's about helping every student discover their strengths, feel seen and supported, and find their voice. We balance academic rigour with creativity, wellbeing, and personal growth, so our students leave not only with strong results, but also with resilience, empathy, and confidence.

Our curriculum includes performing arts, sport, and enrichment alongside core subjects. We're also intentional about how we use technology—including AI—to support learning without losing the human connection that makes education meaningful.

"You were born with wings, why prefer to crawl through life?"
- Rumi

As Head of School, I'm proud to lead a team that cares deeply about students and their futures. We work hard every day to create a learning environment that is safe, inspiring, and forward-looking. This is more than just a school—it's a place where students are encouraged to aim high, grow with purpose, and feel a strong sense of belonging.

We invite you to be part of the next chapter of our story. Whether you're new to our community or returning, we look forward to walking this journey with you—one that honours our past and builds toward an even brighter future.

MS SAPNA CHANGRANI
HEAD OF SCHOOL



SCHOOL ORGANISATIONAL CHART



Ms Aparna Verma
CEO



Ms Sapna Changrani
Head of School

PHASE HEADS



Ms Pooja Jaitely
Head of EYFS



Ms Natasha Mascarenhas
Head of Year 1



Ms Raji Nair
Head of Year 2



Ms Kimberley Fernandes
Head of Primary (Years 3-6)



Ms Joretta Borges
Head of Secondary Years 7-10



Ms Lydia Dias
Head of Secondary - Years 11-13

DEPUTY PHASE HEADS



Ms Blossom Fernandes
Deputy Phase Head
(Years 4-6)



Ms Simreen Sandhu
Deputy Phase Head
(Years 7-10)



Mr Edberg Soans
Deputy Phase Head
(Years 11-13)

SAFEGUARDING & PASTORAL CARE TEAM



Ms Fauzia Waheed
Head of Pastoral
Care



Ms Aatiqa Ahmed
Designated Safeguarding
Lead - Whole School
Secondary School Counselor



Ms Ashmita Daswaney
Deputy Safeguarding Lead
LST & SEND Co-Secondary



Ms Stephanie Silveira
Deputy Safeguarding Lead
School Counsellor-Primary

SCHOOL ORGANISATIONAL CHART

INCLUSION TEAM



Ms Ashmita Daswaney
Head of Inclusions



Ms Christina Ann John
Learning Support Teacher



Ms Stephenie Alvares
Learning Support Teacher



Ms Shreya Mehta
Learning Support Teacher



Ms Darrshana Ganatra
Learning Support Teacher



Ms Krishma Shah
Learning Support Teacher



Ms Rasha Clara D'Souza
Learning Support Teacher



Ms Lorie R. Evasco
School Learning Support Assistant



Ms Meenaz Shaikh
Learning Support Teacher



Ms Maitha Manea Alnuami
School Learning Support Assistant

CAREER GUIDANCE & STUDENT COUNCIL TEAM



Mr Tabrez Mandviwala
Head of Student Support Services



Ms Freeda Pinto
Student Support Services Co-ordinator



Ms Michelle Dsouza
Head of Student Council (Primary)



Mr Raymond Barboza
Head of Discipline & Student Council (Secondary)

SCHOOL ORGANISATIONAL CHART

ADMIN TEAM



Mr Richard Lloyd
Operations Manager

ADMISSIONS, FRONT OFFICE EXECUTIVE, TRANSPORT & RESOURCES TEAM



Ms Swikriti Newar
Front Office Executive



Ms Mariette Mehra
Admissions Manager



Mr Varghese Kuriakose
Transportation Manager



Mr Antony Roshin
Resources Manager

SCHOOL KEY CONTACTS

Role	Name	Email
Admissions	Mariette Mehra	admissions@dubaischolars.com
Executive Assistant	Vanessa Barnes	principalspa@dubaischolars.com
Transport Manager	Varghese Kuriakose	transportation@dubaischolars.com
Resource Manager	Antony Roshin	resourcemanager@dubaischolars.com
IT Administrator	Azmath Ali	itsupport@dubaischolars.com
Admin Assistant	Shreeja Menon	smenon@dubaischolars.com
Front Office Executive	Swikriti Newar	reception@dubaischolars.com
Cashier	Skillachi Xavier	cashier@dubaischolars.com

ACADEMIC CALENDAR



**DUBAI SCHOLARS
PRIVATE SCHOOL**

ACADEMIC YEAR 2025-2026

**Islamic Observations- actual dates to be confirmed and subject to government approval*

1st Day for Year 2 to Year 10	August 25th, 2025
1st Day for Year 1, 11,12 & 13	August 26th, 2025
1st Day for FS1	August 27th, 2025
1st Day for FS2	August 28th, 2025
Professional Development – Students in School	September 25th ,2025
Half Term Break and Diwali	October 16, 17 & 20th,2025
Term 1 Assessment Dates Year 6 to Year 13	November 13th to 28th, 2025
National Day holidays	December 2nd and 3rd, 2025
Last day of Term 1	December 5th, 2025
Winter Break for Students	December 8th,2025 to January 2nd, 2026
1st day of Term 2	January 5th ,2026
Half Term Break	February 12th ,13th,2026
Spring Break	March 16th to 27th ,2026
1st Day of Term 3	March 30th,2026
Eid-ul-Adha holidays	May 26th to 29th, 2026
Term 3 Assessment Dates Year 2 to Year 10	June 8th to June 19th, 2026
Last day (Academic Year) for Students	July 3rd, 2026

STRUCTURE OF THE DAY

FS1 & FS2

Monday to Thursday - 8:00am to 12:15pm

Friday - 8:00am to 11:45am

Years 1 to 11

Monday to Thursday - 7:10am to 2:15pm

Friday - 7:10am to 11:45am

Years 12 to 13

Monday to Thursday - 7:10am to 3:30pm

Friday - 7:10am- 11:45am

MONDAY TO THURSDAY FS

Period	Start Time	End Time	Duration
Registration time	8:15	8:40	25m
1	8:40	9:10	30m
2	9:10	9:40	30m
3	9:40	10:10	30m
BREAK 1	10:10	10:40	30m
5	10:40	11:10	30m
6	11:10	11:40	30m
7	11:40	12:10	30m

FRIDAY EYFS

Period	Start Time	End Time	Duration
Registration time	8:30	9:00	30m
1	9:00	9:20	20m
2	9:20	9:40	20m
BREAK	9:40	10:00	20m
4	10:00	10:20	20m
5	10:20	10:40	20m
6	10:40	11:10	30m

MONDAY TO THURSDAY PRIMARY

Period	Start Time	End Time	Duration
Registration time	7:10	7:20	10m
1	7:20	8:10	50m
2	8:10	9:00	50m
3	9:00	9:50	50m
BREAK 1	9:50	10:30	40m
4	10:30	11:20	50m
5	11:20	12:10	50m
BREAK 2	12:10	12:20	10m
6	12:20	1:10	50m
7	1:10	2:00	50m

MONDAY TO THURSDAY SECONDARY

Period	Start Time	End Time	Duration
Registration time	7:10	7:20	10m
1	7:20	8:10	50m
2	8:10	9:00	50m
BREAK 1	9:00	9:10	10m
3	9:10	10:00	50m
4	10:00	10:50	50m
BREAK 2	10:50	11:30	40m
5	11:30	12:20	50m
6	12:20	1:10	50m
7	1:10	2:00	50m
8	2:00	2:45	45m
9	2:45	3:30	45m

FRIDAY PRIMARY

Period	Start Time	End Time	Duration
Registration time	7:10	7:30	20m
1	7:30	8:20	50m
2	8:20	9:10	50m
BREAK 1	9:10	9:40	30m
3	9:40	10:30	50m
4	10:30	11:30	60m

FRIDAY SECONDARY

Period	Start Time	End Time	Duration
Registration time	7:10	7:30	30m
1	7:30	8:20	50m
2	8:20	9:10	50m
BREAK 1	9:10	9:50	40m
3	9:50	10:40	50m
4	10:40	11:30	50m

IMPORTANT INFORMATION

To better address your child's needs, please share with us as much relevant information as you can. Make sure to take the time to fill out the following forms:

[Medical Information](#)

[Student Medical
Consent Form](#)

SCHOOL UNIFORM

Students wearing uniform reflect the values of unity, discipline, and identity of the School. We kindly remind all students and parents that strict adherence to the school's uniform policy is mandatory. Uniforms and accessories are available at the Resources Department.

Students are expected to be in full and proper attire at all times. Non-compliance may result in students being asked to return only when dressed appropriately, as determined by the Senior Leadership Team (SLT) and school administration.

For detailed guidance, please refer to the attached link to view the Digital Uniform Guide and FAQs on Books and Uniforms.

We appreciate your cooperation in helping maintain the standards and spirit of our school community.

[Uniform Policy](#)



SCHOOL CAFETERIA & MEAL PLAN

We are excited to offer tailored meal plans crafted to support your child's growth and development, with options designed to meet the nutritional needs of each age group.

Payments can be made easily via the Zenda app.

To maximize your child's time for learning and social activities, meals will be delivered directly to their classroom, ensuring they don't need to queue at the canteen. For inquiries, please contact cafe@dubaischolars.com

Suggested foods



ALLERGIES!

Please inform us right away if your child has any known allergies.



Link to:

[Meal Plan Option](#)

LIGHTENING LOADS! SCHOOL BAGS

To ensure the safety and convenience of our students, only standard rucksacks or backpacks are allowed for carrying school supplies. **Trolley bags are prohibited as they pose a trip hazard and are unnecessary due to the limited number of books required; if brought, students will be asked to carry them as rucksacks.** Personal items like toys should not be brought to avoid the distress of losing them. Please ensure school bags adhere to our rack dimensions of 35 cm in height and 16 cm in width, and bring a small lunch bag that fits within these racks.



ATTENDANCE

To ensure student success and meet our KHDA-mandated attendance goal of over 96%, promptly report absences to the Class Teacher and Phase Head. Schedule doctor or other appointments outside school hours whenever possible. For early departures, notify the Class Teacher, Phase Head, and Reception in advance, securing the Phase Head's approval and by providing any required documentation. As school starts at 7:10 am, punctuality is essential. Students arriving after 7.10 am must collect a late slip from Reception to avoid receiving an auto-generated absence notification email.

If your child will be absent for three days or more, please provide a medical certificate to the class teacher.

[Attendance Policy](#)



MOBILE PHONES & IT DEVICES

Mobile Phones and IT Devices Personal use of iPads, tablets and all such digital equipment including games is not allowed during the school day as it is impossible to monitor their appropriate use. Students using electronic devices outside of the educational purpose of the classroom (including those brought in for the BYOD initiative) will have the item confiscated and it shall be returned only after two days.

[DS Device Policy.](#)



PARENT PORTAL

The parent portal is an essential tool for parents to stay connected with their child's education, offering access to student profiles, academic reports, and performance indicators. It also allows parents to manage school fees and payment history. To access the portal, parents need to use this [Parent Portal Login](#) and the login credentials are the GR No and the DOB of the student (Eg:120912). Regularly checking the portal and updating contact information are recommended for maximizing its benefits. For support, contact the school's IT or administrative office.

SCHOOL MEDICAL DEPARTMENT

Health records of all students are maintained and kept in the School Clinic. Additionally, the school clinic provides vaccinations as per the DHA schedule. The clinic staff will communicate vaccination requirements to parents as needed. It is mandatory for all parents to email a soft copy of their child/children's vaccination record to health@dubaischolars.com at the time of admission. Health education will be provided by the medical team to all students based on topics advised by DHA.

OTHER INFORMATION

Bringing Money to the School!

Students occasionally need to bring money to school, either as a donation for charity or as payment for a trip.

It is helpful to place the money in a sealed envelope, indicating the amount, purpose and student's name on the cover.

Birthdays and Special Occasions

We recognise that your child's birthday is a very special occasion, and you would like to celebrate it in school.

However please note that we do not allow birthday cakes to be brought to class; Alternately you could also send a small memento such as a toy/sticker/pencil that can be given out to students by the teacher.

D6 Communicator

All parents are required to download the D6 School Communicator App on their devices, as it serves as the primary platform for all school-related communication. Important updates, circulars, alert messages, and announcements will be shared exclusively through this app.

Staying connected via the D6 app ensures that parents receive timely and accurate information regarding school activities and important notices.

Summer Months

In order to ensure the wellbeing of our students, we do not take our students out to the field to play during the break time and in PE classes in the summer months. The school does have some shaded areas for students to play under during their break times.

Administrative Documents

Requests for administrative documents, such as Bonafide certificates for RTA or visa purposes, should be emailed to reception@dubaischolars.com. The turnaround time for these documents is typically 48 working hours, and a fee of AED 10 per copy applies.

Lost & Found

Any stray items that are found in the school will be brought to the Lost & Found Area. Please encourage your child's independence by asking them to look for any items that are lost. To avoid amassing a large amount of lost property we do ask that all items' students bring into school (including lunch boxes, pencil cases and uniform especially ties and hats) are named so that they can be easily matched with their owner.

The school cannot accept responsibility for personal property or money which is lost on the premises.

LINKS TO IMPORTANT SCHOOL POLICIES

ACADEMIC POLICY

[DS Attendance Policy 2025-2026.pdf](#)

[DS Assessment Policy 2025-26.pdf](#)

[DS Complaint Policy 2025-26 for Parents.pdf](#)

[DS Curriculum Policy 2025-26.pdf](#)

[DS Homework Policy 2025-26.pdf](#)

[DS Exit- Entry Policy Post 16 2025-2026 Students.pdf](#)

[DS Device Policy 2025-26.pdf](#)

[Inclusion Policy 2025-26.pdf](#)

[DS Student Behaviour and Disciplinary Policy 2025-26.pdf](#)

MEDICAL POLICY

[DS First Aid Policy 25-26.pdf](#)

[DS Hair Hygiene Policy 2025-26.pdf](#)

[DS Health and Hygiene Policy 25-26.pdf](#)

[DS Health and Safety 2025 -26.pdf](#)

[DS Healthy Diet Policy 25-26.pdf](#)

[DS Healthy Nutrition Policy 25-26.pdf](#)

[DS Nut Free Policy - 2025-26.pdf](#)

ADMINISTRATIVE POLICY

[DS School Uniform Policy 2025-26.pdf](#)

[DS Transportation policy - 2025-26.pdf](#)

[DS Visitor Policy 2025-26.pdf](#)

Dubai Scholars Pvt. School مدرسة تلاميذ دبي الخاصة



P.O. Box 2819 Dubai, UAE
We are located in the Al Qusais
neighborhood of Dubai, near the
Stadium Metro Station



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<https://dubaischolars.com/>

Get intouch with
School Communicator App



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Google Play

PlayStore



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App Store

AppStore