

Dubai Scholars Pvt. School



مدرسة تلاميد دبي الخاصة

# DUBAI SCHOLARS PRIVATE SCHOOL



**PARENT WELCOME  
PACK**  
**AY 2025 - 2026**

# INTRODUCTION TO SCHOLARS INTERNATIONAL GROUP



## Our Legacy

For almost 50 years, Scholars International Group (SIG) has been committed to delivering excellence in education. Beginning with the founding of Dubai Scholars in 1976, SIG has grown to include schools that uphold a strong academic ethos and a focus on developing future-ready leaders. Our educators are empowered to cultivate learning environments where every child is challenged, supported, and inspired. With each new school, including our most recent opened in August 2016, we continue to broaden educational opportunities for students across the UAE.



## Our Philosophy

At Scholars International Group, we believe that schools should be places where children flourish—academically, socially, and emotionally. Our philosophy centres on empowering educators to spark a lifelong curiosity, a passion for learning, and the confidence to excel. In every classroom, student interests are expanded, talents are nurtured, and intellectual growth is encouraged. We value the trust families place in our schools and remain committed to providing each child with an education of the highest standard.



## Our Success

Success is often reflected in the paths our students pursue and by that measure, our graduates have truly excelled. They have earned placements at some of the world's most prestigious institutions, a testament to their hard work and the quality of education they receive at our schools.

Our alumni have gone on to study at leading universities such as: Boston University, Brown University, Columbia University, Dartmouth College, Georgetown University, Imperial College London, Johns Hopkins University, London School of Economics, McGill University, New York University, University of Cambridge, University of Oxford, the Wharton School of Business, and the University of Pennsylvania.





# WELCOME TO DUBAI SCHOLARS PRIVATE SCHOOL

Dear Dubai Scholars Families,

It is with immense joy and gratitude that I welcome all our families to a new academic year at Dubai Scholars. Since inception, our vision remains rooted in empowering every child to shape their own future with purpose, integrity and confidence.

This year, our theme - "Nurturing Minds and Sustaining Heart" - reflects who we are at our core. At Dubai Scholars, rigour meets reflection, and students are inspired to become not just successful - but authentic and grounded individuals. Learning at Dubai Scholars is not just about academic outcomes - it is a transformational journey. We aspire for every child to grow into a compassionate leader, a curious thinker, and a changemaker - ready to contribute meaningfully to the world around them.

Dubai Scholars holds a deeply personal place in my heart. It was my parents' dream to build a school that felt like home, and that dream began in a small nursery in 1976. As our community expanded from one villa to eight, and finally to our current campus in 1993, our vision remained unchanged: How can we do things differently - and better - to prepare children for an ever-changing future?

Nearly five decades later, this question still guides every decision we make. It shapes our curriculum, our pedagogy, and most importantly, our values and culture - one defined by innovation, resilience, and heart. I am deeply grateful to my team of passionate educators and staff who bring this vision to life every single day with dedication and purpose.

To our returning families, thank you for your continued trust. To those joining us for the first time - welcome to a community built on legacy. At Dubai Scholars, we don't just build a school - we build futures.



**MS APARNA VERMA**  
**CEO**



## Ad Astra Per Aspera

From its opening four decades ago to the school, today we attend the vision and mission have remained constant - to provide an exceptional educational opportunity to all who are admitted to Dubai Scholars.

Founded in 1976, Dubai Scholars Private School was built to serve the primary care needs of the early expatriate population. Under the direction of the Scholars International Group, DS has grown from its humble beginnings to becoming one of the oldest and most prestigious educational institutions in the UAE.

Starting from a villa in Deira, the school expanded as the demand for more classes grew. The school soon moved to two villas and eventually to seven. By the early nineties, DS moved into the full-purpose facility at its current location. State-of-the-art facilities and key concepts are incorporated to create an environment that is conducive to dynamic learning.

Like our students, we are continually evolving as an institution. Education is a dynamic field and Dubai Scholars continually grows and redefines itself. From incorporating the current pedagogies and curriculum changes to mandatory teacher development courses, Dubai Scholars always seeks new ways to improve upon itself.

And while we will continue to grow ourselves, Dubai Scholars still maintains the very principles on which the school was built: respect, intellectual curiosity, action, responsibility. It is these principles that have allowed us to create the environment from which our students excel.



# WELCOME TO DUBAI SCHOLARS PRIVATE SCHOOL

Dear Parents,

As Dubai Scholars approaches its 50th year, we're proud to carry forward a legacy defined by excellence, purpose, perseverance, and a strong sense of community.

Founded on the belief that great education shapes lives, Dubai Scholars has always focused on more than just academic success. We're part of the Scholars International Group (SIG)—a network of schools committed to high standards, character development, and a genuine love of learning. These values have helped generations of students grow into confident, capable individuals ready to take on a changing world.

Reaching 50 years as a school is no small achievement. What's helped us get here—and continue growing—is simple: we've stayed true to what matters. We've adapted when needed, held onto our core values, and built strong relationships with families, students, and educators who believe in what we do. It's that combination of consistency and evolution that makes our legacy real and lasting.

At Dubai Scholars, we believe education is about more than just knowledge. It's about helping every student discover their strengths, feel seen and supported, and find their voice. We balance academic rigour with creativity, wellbeing, and personal growth, so our students leave not only with strong results, but also with resilience, empathy, and confidence.

Our curriculum includes performing arts, sport, and enrichment alongside core subjects. We're also intentional about how we use technology—including AI—to support learning without losing the human connection that makes education meaningful.

"You were born with wings, why prefer to crawl through life?"  
- Rumi

As Head of School, I'm proud to lead a team that cares deeply about students and their futures. We work hard every day to create a learning environment that is safe, inspiring, and forward-looking. This is more than just a school—it's a place where students are encouraged to aim high, grow with purpose, and feel a strong sense of belonging.

We invite you to be part of the next chapter of our story. Whether you're new to our community or returning, we look forward to walking this journey with you—one that honours our past and builds toward an even brighter future.

**MS SAPNA CHANGRANI**

**HEAD OF SCHOOL**



# SCHOOL ORGANISATIONAL CHART



Ms Aparna Verma  
CEO



Ms Sapna Changrani  
Head of School

## PHASE HEADS



Ms Pooja Jaitely  
Head of EYFS



Ms Natasha Mascarenhas  
Head of Year 1



Ms Raji Nair  
Head of Year 2



Ms Kimberley Fernandes  
Head of Primary (Years 3-6)



Ms Joretta Borges  
Head of Secondary Years 7-10



Ms Lydia Dias  
Head of Secondary - Years 11-13

## DEPUTY PHASE HEADS



Ms Blossom Fernandes  
Deputy Phase Head  
(Years 4-6)



Ms Simreen Sandhu  
Deputy Phase Head  
(Years 7-10)



Mr Edberg Soans  
Deputy Phase Head  
(Years 11-13)

## SAFEGUARDING & PASTORAL CARE TEAM



Ms Fauzia Waheed  
Head of Pastoral  
Care



Ms Aatiqa Ahmed  
Designated Safeguarding  
Lead - Whole School  
Secondary School Counselor



Ms Ashmita Daswaney  
Deputy Safeguarding Lead  
LST & SEND Co-Secondary



Ms Stephanie Silveira  
Deputy Safeguarding Lead  
School Counsellor-Primary



# SCHOOL ORGANISATIONAL CHART

## INCLUSION TEAM



**Ms Ashmita Daswaney**  
*Head of Inclusions*



**Ms Christina Ann John**  
*Learning Support Teacher*



**Ms Stephenie Alvares**  
*Learning Support Teacher*



**Ms Shreya Mehta**  
*Learning Support Teacher*



**Ms Darrshana Ganatra**  
*Learning Support Teacher*



**Ms Krishma Shah**  
*Learning Support Teacher*



**Ms Rasha Clara D'Souza**  
*Learning Support Teacher*



**Ms Lorie R. Evasco**  
*School Learning Support Assistant*



**Ms Meenaz Shaikh**  
*Learning Support Teacher*



**Ms Maitha Manea Alnuami**  
*School Learning Support Assistant*

## CAREER GUIDANCE & STUDENT COUNCIL TEAM



**Mr Tabrez Mandviwala**  
*Head of Student Support Services*



**Ms Freeda Pinto**  
*Student Support Services Co-ordinator*



**Ms Michelle Dsouza**  
*Head of Student Council (Primary)*



**Mr Raymond Barboza**  
*Head of Discipline & Student Council (Secondary)*

# SCHOOL ORGANISATIONAL CHART

## ADMIN TEAM



Mr Richard Lloyd  
Operations Manager

## ADMISSIONS, FRONT OFFICE EXECUTIVE, TRANSPORT & RESOURCES TEAM



Ms Swikriti Newar  
Front Office Executive



Ms Mariette Mehra  
Admissions Manager



Mr Varghese Kuriakose  
Transportation Manager



Mr Antony Roshin  
Resources Manager

## SCHOOL KEY CONTACTS

| Role                   | Name               | Email                             |
|------------------------|--------------------|-----------------------------------|
| Admissions             | Mariette Mehra     | admissions@dubaischolars.com      |
| Executive Assistant    | Vanessa Barnes     | principalspa@dubaischolars.com    |
| Transport Manager      | Varghese Kuriakose | transportation@dubaischolars.com  |
| Resource Manager       | Antony Roshin      | resourcemanager@dubaischolars.com |
| IT Administrator       | Azmath Ali         | itsupport@dubaischolars.com       |
| Admin Assistant        | Shreeja Menon      | smenon@dubaischolars.com          |
| Front Office Executive | Swikriti Newar     | reception@dubaischolars.com       |
| Cashier                | Skillachi Xavier   | cashier@dubaischolars.com         |



# ACADEMIC CALENDAR



**DUBAI SCHOLARS  
PRIVATE SCHOOL**

| ACADEMIC YEAR 2025-2026   |   |
|---|---|
| <i>*Islamic Observations- actual dates to be confirmed and subject to government approval</i> |   |
| 1st Day for Year 2 to Year 10   | August 25th, 2025                       |
| 1st Day for Year 1, 11,12 & 13  | August 26th, 2025                       |
| 1st Day for FS1   | August 27th, 2025                       |
| 1st Day for FS2   | August 28th, 2025                       |
| Professional Development - Students in School   | September 25th, 2025                    |
| Half Term Break and Diwali  | October 16, 17 & 20th, 2025             |
| Term 1 Assessment Dates Year 6 to Year 13   | November 13th to 28th, 2025             |
| National Day holidays   | December 2nd and 3rd, 2025              |
| Last day of Term 1  | December 5th, 2025                      |
| Winter Break for Students   | December 8th, 2025 to January 2nd, 2026 |
| 1st day of Term 2   | January 5th, 2026                       |
| Half Term Break   | February 9th, 10th, 2026                |
| Spring Break  | March 16th to 27th, 2026                |
| 1st Day of Term 3   | April 6th, 2026                         |
| Eid-ul-Adha holidays  | May 26th to 29th, 2026                  |
| Term 3 Assessment Dates Year 2 to Year 10   | June 8th to June 19th, 2026             |
| Last day (Academic Year) for Students   | July 3rd, 2026                          |

# STRUCTURE OF THE DAY

## FS1 & FS2

Monday to Thursday - 8:00am to 12:15pm

Friday - 8:00am to 11:45am

**Years 1 to 11**

Monday to Thursday - 7:10am to 2:15pm

Friday - 7:10am to 11:45am

**Years 12 to 13**

Monday to Thursday - 7:10am to 3:30pm

Friday - 7:10am- 11:45am

### MONDAY TO THURSDAY FS

| Period            | Start Time | End Time | Duration |
|-------------------|------------|----------|----------|
| Registration time | 8:15       | 8:40     | 25m      |
| 1                 | 8:40       | 9:10     | 30m      |
| 2                 | 9:10       | 9:40     | 30m      |
| 3                 | 9:40       | 10:10    | 30m      |
| BREAK 1           | 10:10      | 10:40    | 30m      |
| 5                 | 10:40      | 11:10    | 30m      |
| 6                 | 11:10      | 11:40    | 30m      |
| 7                 | 11:40      | 12:10    | 30m      |

### FRIDAY EYFS

| Period            | Start Time | End Time | Duration |
|-------------------|------------|----------|----------|
| Registration time | 8:30       | 9:00     | 30m      |
| 1                 | 9:00       | 9:20     | 20m      |
| 2                 | 9:20       | 9:40     | 20m      |
| BREAK             | 9:40       | 10:00    | 20m      |
| 4                 | 10:00      | 10:20    | 20m      |
| 5                 | 10:20      | 10:40    | 20m      |
| 6                 | 10:40      | 11:10    | 30m      |

### MONDAY TO THURSDAY PRIMARY

| Period            | Start Time | End Time | Duration |
|-------------------|------------|----------|----------|
| Registration time | 7:10       | 7:20     | 10m      |
| 1                 | 7:20       | 8:10     | 50m      |
| 2                 | 8:10       | 9:00     | 50m      |
| 3                 | 9:00       | 9:50     | 50m      |
| BREAK 1           | 9:50       | 10:30    | 40m      |
| 4                 | 10:30      | 11:20    | 50m      |
| 5                 | 11:20      | 12:10    | 50m      |
| BREAK 2           | 12:10      | 12:20    | 10m      |
| 6                 | 12:20      | 1:10     | 50m      |
| 7                 | 1:10       | 2:00     | 50m      |

### MONDAY TO THURSDAY SECONDARY

| Period            | Start Time | End Time | Duration |
|-------------------|------------|----------|----------|
| Registration time | 7:10       | 7:20     | 10m      |
| 1                 | 7:20       | 8:10     | 50m      |
| 2                 | 8:10       | 9:00     | 50m      |
| BREAK 1           | 9:00       | 9:10     | 10m      |
| 3                 | 9:10       | 10:00    | 50m      |
| 4                 | 10:00      | 10:50    | 50m      |
| BREAK 2           | 10:50      | 11:30    | 40m      |
| 5                 | 11:30      | 12:20    | 50m      |
| 6                 | 12:20      | 1:10     | 50m      |
| 7                 | 1:10       | 2:00     | 50m      |
| 8                 | 2:00       | 2:45     | 45m      |
| 9                 | 2:45       | 3:30     | 45m      |

### FRIDAY PRIMARY

| Period            | Start Time | End Time | Duration |
|-------------------|------------|----------|----------|
| Registration time | 7:10       | 7:30     | 20m      |
| 1                 | 7:30       | 8:20     | 50m      |
| 2                 | 8:20       | 9:10     | 50m      |
| BREAK 1           | 9:10       | 9:40     | 30m      |
| 3                 | 9:40       | 10:30    | 50m      |
| 4                 | 10:30      | 11:30    | 60m      |

### FRIDAY SECONDARY

| Period            | Start Time | End Time | Duration |
|-------------------|------------|----------|----------|
| Registration time | 7:10       | 7:30     | 30m      |
| 1                 | 7:30       | 8:20     | 50m      |
| 2                 | 8:20       | 9:10     | 50m      |
| BREAK 1           | 9:10       | 9:50     | 40m      |
| 3                 | 9:50       | 10:40    | 50m      |
| 4                 | 10:40      | 11:30    | 50m      |



# IMPORTANT INFORMATION

*To better address your child's needs, please share with us as much relevant information as you can. Make sure to take the time to fill out the following forms:*

[Medical Information](#)

[Student Medical  
Consent Form](#)

## SCHOOL UNIFORM

*Students wearing uniform reflect the values of unity, discipline, and identity of the School. We kindly remind all students and parents that strict adherence to the school's uniform policy is mandatory. Uniforms and accessories are available at the Resources Department.*

*Students are expected to be in full and proper attire at all times. Non-compliance may result in students being asked to return only when dressed appropriately, as determined by the Senior Leadership Team (SLT) and school administration.*

*For detailed guidance, please refer to the attached link to view the Digital Uniform Guide and FAQs on Books and Uniforms.*

*We appreciate your cooperation in helping maintain the standards and spirit of our school community.*

[Uniform Policy](#)



# SCHOOL CAFETERIA & MEAL PLAN

We are excited to offer tailored meal plans crafted to support your child's growth and development, with options designed to meet the nutritional needs of each age group.

Payments can be made easily via the Zenda app.

To maximize your child's time for learning and social activities, meals will be delivered directly to their classroom, ensuring they don't need to queue at the canteen. For inquiries, please contact [cafe@dubaischolars.com](mailto:cafe@dubaischolars.com)

## Suggested foods



### ALLERGIES!

Please inform us right away if your child has any known allergies.



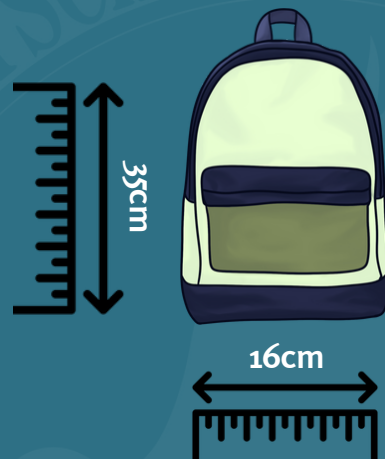
Link to:

[Meal Plan Option](#)



# LIGHTENING LOADS! SCHOOL BAGS

To ensure the safety and convenience of our students, only standard rucksacks or backpacks are allowed for carrying school supplies. **Trolley bags are prohibited as they pose a trip hazard and are unnecessary due to the limited number of books required; if brought, students will be asked to carry them as rucksacks.** Personal items like toys should not be brought to avoid the distress of losing them. Please ensure school bags adhere to our rack dimensions of 35 cm in height and 16 cm in width, and bring a small lunch bag that fits within these racks.



## ATTENDANCE

To ensure student success and meet our KHDA-mandated attendance goal of over 96%, promptly report absences to the Class Teacher and Phase Head. Schedule doctor or other appointments outside school hours whenever possible. For early departures, notify the Class Teacher, Phase Head, and Reception in advance, securing the Phase Head's approval and by providing any required documentation. As school starts at 7:10 am, punctuality is essential. Students arriving after 7.10 am must collect a late slip from Reception to avoid receiving an auto-generated absence notification email.

If your child will be absent for three days or more, please provide a medical certificate to the class teacher.

[Attendance Policy](#)



# MOBILE PHONES & IT DEVICES

Mobile Phones and IT Devices Personal use of iPads, tablets and all such digital equipment including games is not allowed during the school day as it is impossible to monitor their appropriate use. Students using electronic devices outside of the educational purpose of the classroom (including those brought in for the BYOD initiative) will have the item confiscated and it shall be returned only after two days.

[DS Device Policy.](#)



## PARENT PORTAL

The parent portal is an essential tool for parents to stay connected with their child's education, offering access to student profiles, academic reports, and performance indicators. It also allows parents to manage school fees and payment history. To access the portal, parents need to use this [Parent Portal Login](#) and the login credentials are the GR No and the DOB of the student (Eg:120912). Regularly checking the portal and updating contact information are recommended for maximizing its benefits. For support, contact the school's IT or administrative office.

## SCHOOL MEDICAL DEPARTMENT

Health records of all students are maintained and kept in the School Clinic. Additionally, the school clinic provides vaccinations as per the DHA schedule. The clinic staff will communicate vaccination requirements to parents as needed. It is mandatory for all parents to email a soft copy of their child/children's vaccination record to [health@dubaischolars.com](mailto:health@dubaischolars.com) at the time of admission. Health education will be provided by the medical team to all students based on topics advised by DHA.

# OTHER INFORMATION

## Bringing Money to the School!

Students occasionally need to bring money to school, either as a donation for charity or as payment for a trip.

It is helpful to place the money in a sealed envelope, indicating the amount, purpose and student's name on the cover.

## Birthdays and Special Occasions

We recognise that your child's birthday is a very special occasion, and you would like to celebrate it in school.

However please note that we do not allow birthday cakes to be brought to class; Alternately you could also send a small memento such as a toy/sticker/pencil that can be given out to students by the teacher.

## D6 Communicator

All parents are required to download the D6 School Communicator App on their devices, as it serves as the primary platform for all school-related communication. Important updates, circulars, alert messages, and announcements will be shared exclusively through this app.

Staying connected via the D6 app ensures that parents receive timely and accurate information regarding school activities and important notices.

## Summer Months

In order to ensure the wellbeing of our students, we do not take our students out to the field to play during the break time and in PE classes in the summer months. The school does have some shaded areas for students to play under during their break times.

## Administrative Documents

Requests for administrative documents, such as Bonafide certificates for RTA or visa purposes, should be emailed to [reception@dubaischolars.com](mailto:reception@dubaischolars.com). The turnaround time for these documents is typically 48 working hours, and a fee of AED 10 per copy applies.

## Lost & Found

Any stray items that are found in the school will be brought to the Lost & Found Area. Please encourage your child's independence by asking them to look for any items that are lost. To avoid amassing a large amount of lost property we do ask that all items' students bring into school (including lunch boxes, pencil cases and uniform especially ties and hats) are named so that they can be easily matched with their owner.

The school cannot accept responsibility for personal property or money which is lost on the premises.



# LINKS TO IMPORTANT SCHOOL POLICIES

## ACADEMIC POLICY

[DS Attendance Policy 2025-2026.pdf](#)

[DS Assessment Policy 2025-26.pdf](#)

[DS Complaint Policy 2025-26 for Parents.pdf](#)

[DS Curriculum Policy 2025-26.pdf](#)

[DS Homework Policy 2025-26.pdf](#)

[DS Exit- Entry Policy Post 16 2025-2026 Students.pdf](#)

[DS Device Policy 2025-26.pdf](#)

[Inclusion Policy 2025-26.pdf](#)

[DS Student Behaviour and Disciplinary Policy 2025-26.pdf](#)

## MEDICAL POLICY

[DS First Aid Policy 25-26.pdf](#)

[DS Hair Hygiene Policy 2025-26.pdf](#)

[DS Health and Hygiene Policy 25-26.pdf](#)

[DS Health and Safety 2025 -26.pdf](#)

[DS Healthy Diet Policy 25-26.pdf](#)

[DS Healthy Nutrition Policy 25-26.pdf](#)

[DS Nut Free Policy - 2025-26.pdf](#)

## ADMINISTRATIVE POLICY

[DS School Uniform Policy 2025-26.pdf](#)

[DS Transportation policy - 2025-26.pdf](#)

[DS Visitor Policy 2025-26.pdf](#)

Dubai Scholars Pvt. School مدرسة تلاميذ دبي الخاصة



P.O. Box 2819 Dubai, UAE  
We are located in the Al Qusais  
neighborhood of Dubai, near the  
Stadium Metro Station



+971 04 706 9000



[admin@dubaischolars.com](mailto:admin@dubaischolars.com)



<https://dubaischolars.com/>

Get intouch with  
School Communicator App



GET IT ON  
Google Play

PlayStore



Download on the  
App Store

AppStore